



Title: STOCKTON ON TEES SAFEGUARDING ADULTS COMMITTEE		Meeting No:																								
Date: Thursday 18 September 2008	Location: Room 2, Tithebarn House.	Duration: 9.30 - 11.30am																								
<p>Present:</p> <table border="0"> <tr> <td>Paul Green</td> <td>Adult Protection Coordinator, SBC</td> </tr> <tr> <td>Jocelyn McIntyre</td> <td>Principal Adult Education</td> </tr> <tr> <td>Pat Haslam</td> <td>Professional Head of SW (mental health)</td> </tr> <tr> <td>Christine Wharton</td> <td>CSCI, Regulation Manager</td> </tr> <tr> <td>Oonagh McGeever</td> <td>ISA Manager, Stockton on Tees PCT</td> </tr> <tr> <td>Glenda Adey</td> <td>Provider Rep, Direct Health Care Homecare, (domiciliary providers)</td> </tr> <tr> <td>Liz Abbott</td> <td>Emergency Duty Team</td> </tr> <tr> <td>Melanie Smiles</td> <td>Community Care Manager.</td> </tr> </table> <p>Note Taker: Margaret Deighton</p>			Paul Green	Adult Protection Coordinator, SBC	Jocelyn McIntyre	Principal Adult Education	Pat Haslam	Professional Head of SW (mental health)	Christine Wharton	CSCI, Regulation Manager	Oonagh McGeever	ISA Manager, Stockton on Tees PCT	Glenda Adey	Provider Rep, Direct Health Care Homecare, (domiciliary providers)	Liz Abbott	Emergency Duty Team	Melanie Smiles	Community Care Manager.								
Paul Green	Adult Protection Coordinator, SBC																									
Jocelyn McIntyre	Principal Adult Education																									
Pat Haslam	Professional Head of SW (mental health)																									
Christine Wharton	CSCI, Regulation Manager																									
Oonagh McGeever	ISA Manager, Stockton on Tees PCT																									
Glenda Adey	Provider Rep, Direct Health Care Homecare, (domiciliary providers)																									
Liz Abbott	Emergency Duty Team																									
Melanie Smiles	Community Care Manager.																									
Para No		Action																								
	<p>Apologies:</p> <table border="0"> <tr> <td>Liz Hanley - Chair</td> <td>Strategic Commissioner, SBC</td> </tr> <tr> <td>Lorraine Goude</td> <td>SBC, Contracts Manager</td> </tr> <tr> <td>Sean McEneaney</td> <td>SBC, Head of Adult Operations</td> </tr> <tr> <td>Peter Smith</td> <td>Supported Living, SBC</td> </tr> <tr> <td>Margaret Brett</td> <td>Senior Nurse, TEWV</td> </tr> <tr> <td>Mike Egan</td> <td>Senior Nurse, TEWV</td> </tr> <tr> <td>Cllr. Ann McCoy</td> <td>Councillor, SBC Cabinet Member</td> </tr> <tr> <td>Cllr. Ann Cains</td> <td>Home Safety Association</td> </tr> <tr> <td>Janet Hayes</td> <td>Training Manager, SBC</td> </tr> <tr> <td>Mike Warters</td> <td>Connexions</td> </tr> <tr> <td>Toni Gibson</td> <td>Victim Support</td> </tr> <tr> <td>Sandra Thompson</td> <td>Matron, NT&H Trust</td> </tr> </table>	Liz Hanley - Chair	Strategic Commissioner, SBC	Lorraine Goude	SBC, Contracts Manager	Sean McEneaney	SBC, Head of Adult Operations	Peter Smith	Supported Living, SBC	Margaret Brett	Senior Nurse, TEWV	Mike Egan	Senior Nurse, TEWV	Cllr. Ann McCoy	Councillor, SBC Cabinet Member	Cllr. Ann Cains	Home Safety Association	Janet Hayes	Training Manager, SBC	Mike Warters	Connexions	Toni Gibson	Victim Support	Sandra Thompson	Matron, NT&H Trust	
Liz Hanley - Chair	Strategic Commissioner, SBC																									
Lorraine Goude	SBC, Contracts Manager																									
Sean McEneaney	SBC, Head of Adult Operations																									
Peter Smith	Supported Living, SBC																									
Margaret Brett	Senior Nurse, TEWV																									
Mike Egan	Senior Nurse, TEWV																									
Cllr. Ann McCoy	Councillor, SBC Cabinet Member																									
Cllr. Ann Cains	Home Safety Association																									
Janet Hayes	Training Manager, SBC																									
Mike Warters	Connexions																									
Toni Gibson	Victim Support																									
Sandra Thompson	Matron, NT&H Trust																									

	<p>Non Attenders: Peter Kelly NTPCT, Public Health Lisa Livingstone Choices Rose Hammond Choices Betty Gunn First Contact Cleveland Police</p>	
1.	<p>Minutes of the last meeting Agreed as true record. Item 10 – should read Detective Inspector Mick Walker.</p>	
2.	<p>Matters Arising 2.1 – Renaming of Committee Agreed by all present: “Stockton on Tees Safeguarding Adults Committee” 2.2 – Membership of Committee Strategic level of attendance not been reached. High level of non-attendance by some agencies. The local authorities have a responsibility to hold a multi agency Adult Protection Committee meeting to meet statutory requirements.</p> <p>It has been requested by statutory partners across Tees Valley that a Teeswide Strategic Committee be formed which they feel would be more likely to achieve the attendance needed rather than the current system of 3 local multi agency committees which duplicate agendas and attendance from the Teeswide agencies such as Police, Probation and NHS trusts. This suggestion will be proposed to the local directors of Social Care by Middlesbrough BC who currently holds the chair of the Tees Adult Protection review group.</p> <p>It was felt by the meeting that if this is accepted a local multi agency implementation group for Stockton on Tees would still be required and include most of the current members who have experience of the local implementation of safeguarding adults procedures.</p> <p>Suggestions were called for names of attendees for future membership.</p> 2.3 – Terms of Reference Deferred until Teeswide committee issue has been resolved.	ALL
3.	<p>Activity Update No updated data available, as we are not yet at month end. Comparison data will be available at next meeting.</p>	
4.	<p>Annual Report Update Presently being compiled. Any contributions from agencies will be welcome. No staff resources available currently for a quarterly newsletter, which has been our aim.</p>	ALL
5.	<p>National Safeguarding Issues Reports sent out in previous months</p>	

	<ul style="list-style-type: none"> • Raising Voices – CSCI Report • Age Concern • Stephen Hoskins (Cornwall) Report • Action & Elder Abuse Consultation of key points <p>No Secrets, national guidance review consultation paper led by the DoH was due to be published this summer but this has now been delayed until October? When available this will be subject to a 3-month consultation period.</p>	
6.	<p>Training Plan 2008/09 Apologies from Janet Hayes. A training pack circulated. No training information available from other agencies so this only represents the multi agency training available at this time. Training provided is on a multi agency basis, developed through Teeswide Safeguarding adults training group funded by the local authority. Information on the current Pct and Trust training programmes will be requested and included.</p> <p>It is the committees wish that the training offered to people in Stockton working to protect vulnerable adults is of a similar standard to that available to staff working to safeguard children.</p> <p>The 2008/9 2-day Multi agency training (25 places for the Stockton area over 5, 2day courses) is now over subscribed and a waiting list is been complied. It was requested by the committee that further training will need to be commissioned and funded on behalf of care staff in the independent sector, supporting people housing and health sectors who have completed the E learning package for basic awareness and identified in their organisations as needing further training on our local procedures. Most of the social care staff working for SBC have completed this training in the past 3 yrs.</p> <p>It has been identified in the local Safeguarding training plan that a small number of key staff in the local authority require more intensive training @ 2 per team (approximately 20). An Adult Protection 5 day Investigators course has been developed and piloted in conjunction with ‘Skills for Care’ but due to difficulties in Teesside University facilitating the course this has been deferred until other provider/s can be identified. However the training funding needs to be available to commission this specialised training when a new provider is identified for key staff in the local authority who take the lead in complex investigations.</p> <p>One problem is the very small numbers of key staff identified for this training in each local authority and the need to commission this training on a regional basis perhaps (similar to ASW training?) to get the required standard and PQ accreditation for senior practitioners.</p>	PG

7.	<p>Teeswide Adult Protection Procedures</p> <p>Last reviewed in 2005. Following multi agency day event at TAD centre last autumn work ongoing at updating policies and procedures and producing drafts. Overarching new Teeswide procedures to be produced but agreed each organisation working with vulnerable adults (NHS trusts, Housing Providers, Police, Probation, Education, Independent care providers, Independent health providers etc) to have internal procedures and to compliment Teeswide joint procedures and be signatories to it.</p> <p>Teeswide event proposed to be held on 3 November in Stockton for independent care sector to discuss draft policy, procedures currently in place and what needs to be done.</p> <p>Middlesbrough BC who currently hold the chair of the Tees wide review group are also trying to arrange a meeting with local health trusts and local adult protection committees to look at the same issues.</p>	
8.	<p>Any other business</p> <p>Melanie Smiles, (who informed the meeting that after many years of membership a new job role in the local authority may mean that she resigns from the committee in the near future)– Requested that all documentation to be logged onto SBC website so this can be accessed by the public as an intrinsic part of Adult Protection, minutes of these meetings, training courses etc. Currently no staff in the AP unit are trained in uploading data or design of a website for Adult Protection in Stockton. The current Teeswide policy and procedures and the current basic awareness training workbook are on the SBC website.</p>	
9.	<p>Date & Time of Next Meeting is Provisional (to be confirmed following Teeswide discussions with agencies who wish to have one committee for Tees)</p> <p>Thursday 20 November, 9.30am to be held in Room F, Education Centre, Junction Road</p>	